

Wai‘anae High School
85-251 Farrington Hwy.
Wai‘anae, HI 96792
(808) 697-9400

Home of the Seariders

OUR VISION

is that ALL students will graduate with a commitment to a post-secondary school, join the military, or possess a written employment offer/plan.

Together we are Waianae Strong!

OUR MISSION

is to build a collaborative learning environment and a culture that emphasizes:

Leading with ALOHA

Responsibility for myself and my community

Resilience in the face of challenges

Innovation and complex thinking

Communicating effectively

Empowering each other for excellence

**Wai‘anae High School is under video
surveillance 24 hours a day.**

This planner belongs to: _____

My Academy _____ Phone _____

My Academy Principal _____

My Counselor _____

My Advisory* Teacher _____ Room # _____

*Advisory will be every Wednesday between periods 1 and 2, for both semesters

My **Semester One:** August 2025 through December 2025

Quarter 1	Course	Room	Teacher
Period 1			
Period 2			
Period 3			
Period 4			

Quarter 2	Course	Room	Teacher
Period 1			
Period 2			
Period 3			
Period 4			

My **Semester Two:** January 2026 through May 2026

Quarter 3	Course	Room	Teacher
Period 1			
Period 2			
Period 3			
Period 4			

Quarter 4	Course	Room	Teacher
Period 1			
Period 2			
Period 3			
Period 4			

PRINCIPAL'S LETTER

Planning for Success

Aloha and welcome to another new year at Wai‘anae High School!

Every student can benefit from a daily planner. The teachers and staff believe that having and using a planner is so important that we would like to provide you with a Wai‘anae High School Planner to help you succeed in school.

Utilizing a daily planner is a must if you want to stay organized. Very few students (or adults) have the brain capacity to store and remember every assignment, test date, meeting and appointment.

Consequently, we forget important project deadlines, homework, test and quiz dates and other important events and assignments. This is where a daily planner can help you remember key dates and important information to help you organize and prioritize your day.

We want every Wai‘anae High School student to be successful and using a daily planner to help organize and record important information and dates is the first step in planning for success.

4 School-wide Expectations

Wai‘anae High School has established Four School-Wide Expectations:

Be Safe

Be Responsible

Be Respectful

Be Wai‘anae Strong

Administration			
Principal	Mrs. Ray Pikelný-Cook	Student Support	Counselors 10-12
Upper Academy VPs	Mr. Michael Kurose Ms. Norine Matanane		Ms. Nikki Kiliona A-K Grade 11 Ms. Kristan Lai L-Z Grade 11 Mrs. Fawn Park A-K Grade 12 Ms. Jadeen Tuinei L-Z Grade 12 Ms. K-Cel Mamane-Tapeni- 21st Century Coordinator Twilight/Lighthouse Coordinator
Sophomore Academy VPs	Ms. Tess Kaji Mr. Kendall Maeda	Mr. Dean Shimada	Mr. Jeromaiah Faatoafe A-K Grade 10 Ms. Kathy Leong L-Z Grade 10
9th Grade Success Academy VPs	Mr. Ikaika Sugui Mrs. Hayley Spears		Counselors 9 Mr. Jared Nielson A-H Mr. Kervin Oshima I-N Ms. Dolores Weidman O-Z
Athletic Director	Mr. Kekoa Kaluhiokalani	Registrar	Mrs. Amy Manthei
Support Staff		College Readiness Counselors	
Student Services Coordinators	Ms. Kelly Kalinowsky Mrs. Samantha Nakamoto	College & Career Early College	Mrs. Elaine Bowler Mr. Elten Lau
SASA	Mrs. Maile Domingo	SBBH Counselors	
Librarian	Mr. David Manthei	Ms. Alyssa Imai	Mrs. Kelen Moana
Cafe Manager	Mrs. Kelly Santana	Ms. Allyson Keamo	Mr. Ryan Lancaster
Head Custodian	Mr. Robert Kalaola		
Student Activities Coordinator(SAC)	Mrs. Linda Jury		
Health Aide	Ms. Zelda Kalipi		

HEALTH & SAFETY PRECAUTIONS

To ensure the SAFETY of everyone on campus please adhere to the following guidelines:

1. If you are feeling sick, stay home! Once in school, if you feel sick, report to the health room.
2. Sanitize and wash your hands frequently

Academy Structure

9th Grade Success Academy

The 9th Grade Success Academy (NGSA) is set up to welcome our incoming Freshmen. The NGSA focuses on increasing student achievement, recognizing positive behavior, increasing academic rigor and fostering positive relationships. Students in the NGSA are enrolled in the following courses:

English Lab/Strategic Reading – English I
 U.S. History & Government
 Math Workshop – Algebra I or Algebra II
 Physical Science
 Transition to High School and Health OR AVID, JROTC, Intro to Band/ Band I
 Career and Technical Education (CTE) Elective

Sophomore Academy

The Sophomore Academy was established in 2010 and focuses on increasing student achievement, recognizing positive behavior, increasing academic rigor and fostering positive relationships.



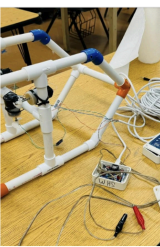


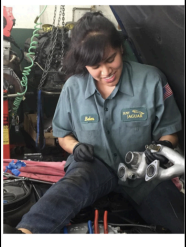


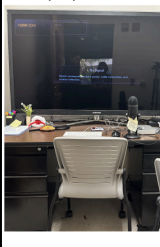

Sophomore Academy Mission: “Our responsibility is to work as a team to ensure all students meet 10th-grade standards and attain skills to be successful WHS graduates. **The typical sophomore class schedule includes:**

English 10 Lab - English 10
 Math Workshop - Geometry or Algebra II
 World History
 Biology (End of Course Exam administered)
 Physical Education
 Career and Technical Education (CTE) Elective

Upper Academy (grades 11, 12)

Students in Upper Academy are preparing for life after high school and have a variety of choices to select from.

Career and Technical Education (CTE) Programs of Study offered at Wai‘anae High School

Residential & Commercial Construction Construction 	Marketing Management Business/ Hospitality 	Automation and Robotics Technology Robotics 	Culinary Arts Cooking 	Nursing Services Nurse/ Medical 
Automotive Maintenance & Light Repair Auto/ Cars 	Food Systems Marine Science 	Digital Design Searider Production (SP) Design 	Film and Media Production Searider Production (SP) Media 	Agriculture and Food Production Ag/ Farm 

ATTENDANCE POLICY

302A-1131, Public schools; attendance, Hawai'i Revised Statutes (HRS), requires a child who is six years of age and not yet eighteen on January 1st of any school year to attend either a public or private school unless properly excused from school.

302a-1136, Enforcement, HRS, places the responsibility for enforcing compulsory attendance with the Department of Education (DOE). Students who are chronically absent may be referred to Family Court.

The school considers more than 4 days (16 periods of 4 periods a day) of absence per term (8 absences per semester) to be excessive. Excessive absences interfere with learning and jeopardize graduation.

Absences may be waived if documentation is provided in the following situations:

- **NOTES must be presented within 3 school days of returning to school**
 - **Official note** from doctor/dentist/or another medical office.
 - **Official note** from the court, parole officer, etc.
 - **Notes from parents may be accepted at the discretion of the administrator.**
- School-approved activities (Field Trips, sports, extra-curricular activities, etc.) either on-campus or off-campus with verification from the supervisor of the activity will be excused by the Academy clerks.

Attendance Waiver Forms are available in all offices and must be returned to the student's academy office clerk.

The school DOES NOT consider the following to be valid reasons for an absence/tardy:

- Babysitting or taking care of a family member.
- Entertaining out-of-town guests, family reunions, seeing friends/relatives off at the airport, etc..
- Employment (other than permanent early release).
- Shopping for Events/ Personal Grooming Appointments- Hair, Nails.
- Oversleeping.
- Auto breakdown or transportation problems, missing the bus, etc.
- **Personal reasons- Being pulled out of school for personal reasons may not be excused.**
- Family trips, extended vacations (ex. camping),
- **Private sporting tournaments not affiliated with the DOE-Ex: Pylon, Club, Boxing, Wrestling Tournaments**
- **Unauthorized Personal College Visits**

Extended Absences

For extended absences of **3 or more days** in the following situations, a waiver must be submitted as soon as possible and arrangements must be made to pick up student work:

- Illness or injury.
- Death or emergency in the family.

Attendance is finalized at the end of each quarter and cannot be changed without an administrative decision.

For absences 10 days or longer, the student may be required to withdraw and re-enroll upon returning to school.

NEW NOTICE: In order for students to attend or participate in extracurricular activities (athletic games, prom, banquet, etc) they are expected to have fewer than 10% combined unexcused absences and tardies. The attendance notice starts August 18, 2025, and runs through February 27, 2026. Students are responsible to keep track of their own attendance on Infinite Campus. Students with fewer than four periods will have smaller targets to reach. ATTENDANCE DOES MATTER! There will be NO PROM/BANQUET APPEALS THIS YEAR!



TARDY POLICY

Students are expected to arrive at school on time. *The City Bus is considered private transportation. Students who ride public transportation should look at the bus schedule and plan accordingly. Catching a later bus is not an excusable tardy.

— Tardy Numbers	4-5	Students issued 15 minutes of after-school reflection/detention.
— Tardy Numbers	6-7	Students issued 30 minutes of after-school reflection/detention.
- Tardy Numbers	8-9	Students issued 45 minutes of after-school reflection/detention.
— Tardy Numbers	10	Students will be issued Searider Service (school community service).

*****Students who fail to serve their consequences may risk the opportunity to participate in any extracurricular activities (athletic events, prom, banquets, etc.) and/or may be suspended or face additional consequences.**

Student Portal- <https://hawaii.infinitecampus.org/campus/portal/hawaii.jsp>

Infinite Campus	IC Student Password Reset
 SCAN ME	 SCAN ME
https://hawaii.infinitecampus.org/campus/portal/hawaii.jsp	https://forms.gle/bBonBifTtGmxQATs9

Parent Portal- <https://hawaii.infinitecampus.org/campus/portal/hawaii.jsp>

First time signing in? Trouble signing in? Unsure of your activation key? Need your password reset?

Email Mrs. Manthei, the Registrar: a.manthei@seariders.k12.hi.us

SCHOOL DRESS POLICY

Dress Code Regulations:

- All students shall dress appropriately for school. This means overly revealing clothing shall not be worn- Tube tops, crop tops, revealing bodysuits, face coverings and pants/shorts that fall below the waist are not allowed.
- **Gang-related clothing or accessories (bandanas blue or red) or clothing that depicts drugs, sex, tobacco, alcohol, profanity, and/or violence; or clothing otherwise deemed inappropriate are not allowed.**

ELECTRONICS AND OTHER CONTRABAND ITEMS

Unless authorized for instructional use, the following items are **not to be audible or visible** during class time or when visiting the office:

- Cell phones, iPods, Beats headphones, earbuds, and all other electronic devices;
- Sunglasses, Bandanas (blue or red colors)
- Dice or Playing cards
- Other contraband items listed in Chapter 19
- Skateboards, hoverboards, e-bikes, motor bikes

The consequences for violating this policy are as follows:

1. The teacher will notify the parent(s) and warn the student of the consequences.
2. The student is referred to the counselor and or Academy Principal and the item is confiscated.
3. Serious disciplinary action. Parents may be called to retrieve the item.

*** The school is not responsible for ANY lost or stolen electronic devices.**

FUNDRAISING/SELLING OF ITEMS

Students are not allowed to sell anything for personal profit in school at any time. Food items such as musubis, lollipops, gummy bears, cookies, and plate lunches are not allowed on campus for sale. If a student is caught selling items on campus, these items may be confiscated and the student may be subjected to disciplinary action.

STUDENT BUS TRANSPORTATION

The Hawaii State Department of Education is continuing its efforts to provide subsidized county bus passes for high school students grades 9-12 statewide with some restrictions. The EXPRESS program will continue for the school year 2025-2026 with modifications to include the transportation eligibility requirements:

- Student attending grades 9-12
- Student must attend their home school; and
- Student must reside 1.5 miles or more from the school in their public school attendance area.

Applications will be processed online at <https://iportal.k12.hi.us/express/> between July 2025, to May 2026

Applicants will be notified if they do not meet the eligibility requirements. Passes are valid from August 1, 2025, to May 31, 2026.

If a bus pass has been lost or stolen, please call the HOLO helpline- at (808) 768-4656. You must present a photo ID for verification and pay the \$2.00 replacement card fee.

If your student is special needs and has an Individualized Education Plan or Modified Pan that includes transportation as a related service, please call your District Educational Specialist or your child's Care Coordinator for more information.

STUDENT PARKING

Students with a current Wai‘anae High School ID can register with the administrator responsible for parking for a parking permit. **Current car registration, safety check, car insurance, and a driver’s license must be presented. Students will be allowed to park in the basketball courts on the side of the gym only.** Applications are available at the Front Office. **Parking is on a first-come, first-served basis.** Student parking is a privilege and permits may be withdrawn if a student does not comply with school rules or demonstrates unsafe driving practices.

***Students who park in unassigned areas are subject to having their car towed at the owner’s expense or a suspension of their permit. Students who park on campus without proper authorization are also subject to having their car towed at the owner’s expense. *Because of various construction projects on campus, student parking may be limited or not be available on campus. We will keep you updated.**

STUDENT PLANNERS

One Wai‘anae High School planner is provided to each student at the beginning of the school year. Teachers expect students to use the planner books for logging homework assignments, as a hall pass, and as communication between school and home. Replacement copies can be purchased from B103 or the registrar’s office for \$5.00, but supplies are limited. Students can also use planner books from other sources if that format suits their needs.

LOST AND FOUND

All articles found on the school campus should be brought to the school office. To claim lost goods, students must come to the office with a clear description of the lost item.

CAFETERIA

Our school participates in the Community Eligibility Provision (CEP) pilot which provides all students breakfast and lunch each school day at no cost. If your student decides to eat a second meal the prices are stated below. Students will only be allowed to purchase a second lunch if they have money in their account. No lunch loans will be allowed for second lunches.

The cafeteria serves

Breakfast from 7:00-7:55 a.m.
Students 2nd meal \$2.40
Adults \$2.40
Milk \$.75

Lunch at Lunch Recess
Students 2nd meal \$5.50
Adults \$5.50
Milk \$.75

If a student has money in their account from the previous school years, a refund will be issued when the student graduates, transfers to another school or upon parent request.

Students must have their current school ID to purchase a meal at the cafeteria. Students who lose their school IDs can come to the office up to **three (3) times to pick up a pass for a meal.** Replacement IDs are \$5.00 and can be obtained outside of class time in the front office.

***Outside food is not allowed to be delivered (Uber Eats, Door Dash, Parent Drop off or student pick up) anytime during the school day. The school will not be responsible for such deliveries. Students may be issued consequences for consistent violations.**

*** Students are NOT ALLOWED to leave campus for lunch. Students found off-campus may be referred for unauthorized leave of campus and may be suspended.**

LIBRARY

The library is open from 6:00 a.m.-3:30 p.m. except when there are assemblies, testing or meetings in the library. A current school ID is needed to borrow books or check out laptop computers. Books can be checked out for a two-week period. Ebooks and Audiobooks are available for checkout on individual devices.

The library staff has high expectations regarding behavior. Please be respectful of others, materials, and devices. Use appropriate volume and language. Behave appropriately. Failure to do so will result in restricted library access. Students must have an individual pass from a teacher to utilize the library during instructional time.

DUES, FEES, AND IDS

All students must pay their school and class dues and fees. These are collected at the Accounting Office during recess and lunch recess and before and after school. Adults may pay during the school day in the office.

	9 th	10 th	11 th	12 th
Class Dues	\$5.00	\$6.00	\$7.00	\$8.00
School Dues	\$7.00	\$7.00	\$7.00	\$7.00
Commencement Fee	---	---	---	\$50.00

Students may also purchase an athletic book and a yearbook.

Athletic Book	\$25.00	Free admission to all regular season Wai'anāe sporting events. Discounted admission for OIA playoff games and games that Wai'anāe is not participating in.
Yearbook	\$40.00	For a hard copy, otherwise a digital copy will be available for online viewing.

School ID Replacement: IDs \$5.00

Replacement IDs can be obtained in the front office before school and after school. A current school ID is required to attend student activity events, such as proms, banquets, etc. School IDs are also required to borrow books from the school library, use the computer lab, eat lunch at the cafeteria, and register your car for a parking permit.

HEALTH ROOM

The School Health Aide attends to students who are ill or injured during the school day. Other responsibilities include:

- Administering oral and topical medication under established policies of the program,
- Making referrals to appropriate resources if care is required beyond that of first aid,
- Maintaining pupils' health records, emergency cards, daily log, and student referral forms in a confidential manner,
- Reviewing and preparing a list of students with health problems for teachers and school administrators.

Wai'anāe Coast Comprehensive Health Clinic

On March 9, 2016, WCCHC opened a health center on campus above the health room. Students who wish to access the clinic must complete a consent form. Consent forms may be picked up from the front office or from each academy office. Listed below are some points about the clinic.

1. The school records and the clinic records are separate and neither has access to the other.
2. Students who are sick or injured go to the health room first and not the clinic first.
3. Students cannot be seen at the clinic without a parent consent form signed & on record.
4. Students with consent forms CAN make appts to go to the clinic before, during and after school. They will receive an excuse note just like for any other medical appt. Notes should be turned into the student's academy office clerk.
5. Per DOE policy, there will be no birth control provided at our clinic.
6. Medical records are electronically kept via a separate and secure connection between the clinic and WCCHC

RESTROOM PASSES

Each classroom has its own set of plastic restroom passes. Students who use the restroom use this pass to go to the restroom during instructional time. Students log the date and the in/out times when leaving the classroom. Students are responsible for returning the pass to the classroom. Students who fail to return the plastic pass may be charged a \$5.00 obligation fee.

GRADUATION REQUIREMENTS

The complete Graduation Requirements brochure can be found on the Hawaii DOE website: <https://www.hawaiipublicschools.org/>

Graduation Requirements

GRADE POINT AVERAGE — Cumulative Grade Point Average applies to all graduates: Cum Laude: 3.0 to 3.5 | Magna Cum Laude: 3.5+ to 3.8 | Summa Cum Laude: 3.8+ and above

A Hawai'i High School Diploma shall be issued to students who meet these minimum course and credit requirements.

COURSE REQUIREMENTS*	HAWAII HIGH SCHOOL DIPLOMA
English	4.0 credits including: <ul style="list-style-type: none">• English Language Arts 1 (1.0 credit); and• English Language Arts 2 (1.0 credit); and• Expository Writing** (0.5 credit); and• ELA Basic electives (1.5 credits)
Social Studies	4.0 credits including: <ul style="list-style-type: none">• U.S. History and Government (1.0 credit); and• World History and Culture (1.0 credit); and• Modern History of Hawai'i (0.5 credit); and• Participation in a Democracy (0.5 credit); and• Social Studies basic elective (1.0 credit)
Mathematics	3.0 credits including: <ul style="list-style-type: none">• Algebra 1 (1.0 credit); and• Geometry (1.0 credit); and• Mathematics basic elective (1.0 credit)
Science	3.0 credits including: <ul style="list-style-type: none">• Biology 1 (1.0 credit); and• Science basic electives (2.0 credits)
World Language, Fine Arts, or Career & Technical Education (CTE)/JROTC	2.0 credits in one of the specified programs of study
Physical Education	1.0 credit including: <ul style="list-style-type: none">• Physical Education Lifetime Fitness (0.5 credit);• Physical Education basic elective (0.5 credit)
Health	0.5 credit: Health Today & Tomorrow
Personal Transition Plan	0.5 credit
Electives	6.0 credits
TOTAL	24.0 credits

*The DOE has a process for requesting and approving equivalent credit courses.
** Or equivalent course.

HONORS RECOGNITION CERTIFICATE REQUIREMENTS

In addition to meeting the requirements for the Hawai'i High School Diploma, the following must be met with a cumulative GPA of 3.0 or above for a honors recognition certificate in one or more of the following:

ACADEMIC HONORS

Four credits of math: The four credits must include one credit for Algebra 2 and one credit beyond Algebra 2. The credit beyond Algebra 2 must be earned via the following courses or equivalent Running Start math courses: Algebra 3, Trigonometry, Analytic Geometry, Precalculus, Probability, Statistics, Introduction to College Mathematics, Calculus, AP Calculus, AP Computer Science A, AP Computer Science Principles, IB Math Studies, or IB Math Standard Level

AND

Four credits of science: Of the four credits, one credit must be in Biology 1 or equivalent IB Biology, or AP Biology courses

AND

Two credits minimum from AP/IB /Running Start courses (equivalent to credits for two college courses).

World Language: Two credits in a single World Language. Credits must be taken in sequence with consecutive course numbers in the study of one language.

OR

Fine Arts: Two credits in a Fine Arts discipline which includes Visual Arts and Performing Arts. Credits do not need to be in a single discipline.

OR

Career and Technical Education (CTE): Two credits in a single career pathway program of study sequence, OR
JROTC: Two consecutive JROTC courses fulfill two CTE credits for diploma requirements.

CTE HONORS

Complete a two-course sequence in an approved CTE program or program of study.

- Earn a B or better in each course of the two-course sequence; and
- Meet or exceed proficiency on a performance-based assessment for the corresponding program or program of study.

STEM HONORS

Four credits of math: The four credits must include one credit for Algebra 2 and one credit beyond Algebra 2. The credit beyond Algebra 2 must be earned via the following courses or equivalent Running Start math courses: Algebra 3, Trigonometry, Analytic Geometry, Precalculus, Probability, Statistics, Introduction to College Mathematics, Calculus, AP Calculus, AP Computer Science A, AP Computer Science Principles, IB Math Studies, or IB Math Standard Level.

AND

Four credits of science: Of these, one credit must be in Biology 1 or equivalent IB Biology, or AP Biology courses.

AND

Successful completion of a STEM Capstone Project in one of the approved ACCN courses.

SEAL OF BILITERACY

Established by the Hawai'i State Board of Education to be awarded upon graduation to students who demonstrate:

- a high proficiency in both of the state's two official languages (English and Hawaiian) **OR**
- either of the state's two official languages and at least one additional language, including American Sign Language.

Please visit bit.ly/HISeal for the eligibility criteria and additional information.

PROMOTION

Promotion is determined by credits earned at the start of each school year.

Grade 9:	Fewer than 5 credits earned
Grade 10:	5 credits or more & 1 year of high school
Grade 11:	11 credits or more & 2 years of high school
Grade 12:	17 credits or more & 3 years of high school

EMERGENCY DRILLS

FIRE DRILL

Fire drills are indicated by a fire alarm bell. Instructions for these drills will be given by teachers and the route plan will be posted in each classroom. The all-clear signal is one long bell or an all-clear announcement over the school intercom system.

EVACUATION/TSUNAMI DRILL

In the event of a tsunami, Wai'anae High School will evacuate to Kamaile Elementary. Parents wishing to pick up their children must report there to sign them out.

LOCKDOWNS

The administration has the right to place the school on lockdown if they feel that there is an imminent threat of danger towards the school. An all-clear announcement will be made once the campus is all clear.

STUDENT ACTIVITIES

All schools shall establish a student activities program as an integral part of the curriculum, providing personal, social, and democratic governance applications and experiences appropriate to the maturity, needs, and interests of the students. The student activities program shall complement, extend, reinforce, and support academic learning experiences (BOE Policy 101-3).

Students may need to meet the Board of Education (BOE) requirement for co-curricular activities and clear all financial obligations (Chapter 57) to the school to be eligible to participate. (see page 14)

Below is a list of the clubs and organizations that have been chartered/registered in the 23-24 SY. Other than State, district, school, and class council, there is no guarantee that the clubs listed below will be formed. Clubs and organizations are formed based on the interest of students and support from the faculty.

State / District/ School-level councils	DECA (Business, Marketing)	Marine Science
Anime Club	E-sports	Moolelo Mondays
Band	FCCLA (Culinary)	National Honor Society (NHS)
Best Buddies (mentoring program)	Gear Up	Peer Forward
Botany	HOSA (Health Occupations)	Robotics
Chess	Hospitality Club	SPAM
Christian	Hui Aloha Aina	Surf
College	La Raza	Tambayan

ATHLETICS

The following is a list of sports that the students may participate in throughout the year. Students must meet the Board of Education requirement for co-curricular activities to be eligible to participate. Under Oahu Interscholastic Association (OIA) rules, students with school financial obligations can be excluded from participating in athletics.

- Football- JV and Varsity
- Volleyball- Girls/Boys JV and Varsity
- Cross Country- Girls/Boys JV and Varsity
- Basketball- Girls/Boys JV and Varsity
- Wrestling- Girls/Boys JV and Varsity
- Softball- Girls JV and Varsity
- Soccer- Girls/Boys JV and Varsity
- Baseball- JV and Varsity
- Track and Field- Girls/Boys JV and Varsity
- Air Riflery- Girls/Boys Varsity
- Tennis- Girls JV and Varsity; Boys Varsity
- Canoe Paddling- Girls/Boys JV and Varsity
- Cheerleading- JV and Varsity
- Golf- Girls/Boys JV and Varsity
- Judo- Girl/Boys and Varsity
- Swimming & Diving Varsity Girls and Boys
- Water Polo Varsity Girls
- Bowling Varsity Boys and Girl
- Flag Football-Girls

CO-CURRICULAR ACTIVITIES

In order to participate in co-curricular activities such as sports, performing groups, Student Union and class councils, students must meet the guidelines set by the Board of Education (BOE Policy 4520). This is determined by grades earned the previous grading cycle. Students who do not meet the BOE guidelines may choose to declare academic review status. Participation in activities will be allowed when a student demonstrates academic eligibility during the review period. Students must also clear his/her financial obligations to participate in athletic and other co-curricular activities (Chapter 57, page 13).

There are three major conditions:

- Grade point average (GPA) of 2.0 or better for the previous grading cycle for all 4 classes.
- Passing all core classes required for graduation.
- Clear all financial obligations to the school.

CHAPTER 57

Introduction

Chapter 57 requires that students be responsible for paying required fees and restitution of school property that is lost or damaged through their negligence. It further allows consequences for students who do not make restitution. Statewide application of these guidelines will ensure that students are treated with fairness and equity.

(The full document- Chapter 8-57 Restitution for Damages and Lost Books, Equipment, Supplies, and Outstanding Financial Obligations is available at the Student Union office)

School Responsibility

- Records: It is the responsibility of the school to keep accurate written records of books, equipment or supplies that belong to the school but are checked out to individual students and staff to be returned.
- Allowable Cost: Chapter 57 as well as Hawai'i Revised Statutes Section 302A-1130(a) allow for the collection of the replacement costs of items that are lost or damaged. If the replacement cost for an item is not available, schools should not charge more than the original cost of the item plus 10%. The original cost is the cost when the item was new or first acquired; depreciation should not be considered.
- Procedures: It is the responsibility of the school to set up procedures for the inventory, assignment, documentation, distribution, and collection of all textbooks, library books, equipment, and supplies.
- Work Program: Schools shall establish procedures for students who wish to participate in a work program as a means of restitution. The work shall be calculated based on the current minimum wage, shall be dignified, and shall be properly documented and supervised.
- Collection: Schools should determine a schedule for the collection of all fees, including those for loss or damage, and should communicate that information to teachers, students, and parents.
- Refund: If the student has already made restitution and subsequently finds the item and returns it in usable condition, a full refund shall be made provided the school is still using the item.
- Transfer of obligation: Should students transfer to another public school within the state, the financial obligation still remains and will transfer with the student. The school shall forward a copy of the "bill" along with the student's records. The receiving school is responsible for collecting the outstanding obligation. If the new school collects the restitution, that "collecting school" keeps the funds.

Student Responsibility

- Payment for Lost or Damaged Books, Equipment or Supplies: A student who is found to be responsible for the loss, destruction, breakage or damage of school books, equipment and supplies including library books and assigned textbooks shall make restitution to the school [Auth: §§302A-1112, 302A-1130]. Failure to do so will result in the loss of privileges to participate in athletics and co-curricular activities until restitution is made.
- Nonpayment of Required Fees: A student who has not paid the required fees by the school deadline is considered to have a financial obligation to the school and must make restitution to the school before being allowed to participate in athletics or co-curricular activities.
- Restitution: Restitution includes payment or participation in a work program as outlined in §§8-57-6 if the student is unable to pay. Failure to clear financial obligations will result in a student being prohibited from participation in any student activity as defined in §§8-57-2.
- Work Program: Students who are unable to pay for lost books, equipment or supplies, may participate in a work program, with parental and administrative approval.
- Negligence: Special procedures of treatment of negligence are outlined in §§8-57-8 and penalties may be applied if a student is found to be willfully negligent.

STUDENT MISCONDUCT AND DISCIPLINE

Damage to School Property

Any student found to be responsible for an act of vandalism against any public school building, facility, or grounds must make restitution in any manner including monetary restitution by the student or the student's parents. "Vandalism" shall include, but is not limited to, mischievous or malicious destruction of property, such as graffiti, and damage to books, supplies, equipment, windows, lockers, doors, or furnishings.

Discipline

Our Student Discipline Plan identifies and describes the range of consequences for unacceptable student behavior as described in Chapter 19; Section 8-19-6 Prohibited Student Conduct; Penalties.

All Department of Education and school rules are in effect from the time the student arrives on campus until the time s(he) leaves the school grounds. The rules are also in effect at all school-related activities, on and off campus during the day and/or evenings.

For each alleged violation, due process is administered. A reasonable effort is made to inform parents of infractions and consequences, following an investigation by the administrator. Parental cooperation in encouraging students to redirect their behaviors to more positive and constructive purposes comprises an important part in the school's effort to maintain an orderly campus. Student Discipline is a SHARED RESPONSIBILITY.

NOTES:

- Class A and Class B offenses may result in the ineligibility of the violator to participate in co-curricular activities. The violator is suspended from participation upon allegations until the investigation is completed. These offenses are identified in the plan.
- Serious discipline includes dismissal, disciplinary transfer to another school, placement in an alternative school setting, or crisis suspension exceeding ten (10) school days.

This Discipline Plan serves as a guide for disciplinary consequences resulting from rule violations. Final disposition for disciplinary consequences is made on a case-by-case basis by the administration upon investigation and determination of frequency and/or other extenuating circumstances.

Search & Seizure Protocol

School officials can conduct searches and seizures if 1.) At the time of the search, there are reasonable grounds to suspect the search will turn up evidence the student(s) violated the law or provisions of Chapter 19; 2.) The manner of the search is reasonably related to the purpose of the search; 3.) The student shall be informed of the purpose of the search and be given the opportunity to voluntarily relinquish the evidence sought by the school official.

HAWAII ADMINISTRATIVE RULES CHAPTER 19
Student Misconduct and Discipline During the Regular School Year

*Full copy of the Hawaii Administrative Rules Chapter 19, Student Misconduct, Discipline, School Searches and Seizures, Reporting Offenses, Police Interviews, and Arrests, and Restitution for Vandalism is given to each student at the beginning of each school year.

<p>(1) Class A offenses:</p> <ul style="list-style-type: none"> (A) Assault; (B) Burglary; (C) Dangerous instrument, or substance; possession, use or sale of; (D) Dangerous weapons; possession or use of; (E) Drug paraphernalia; possession, use, or sale of; (F) Extortion; (G) Fighting; (H) Firearms; possession or use of; (I) Homicide; (J) Illicit drugs; possession, use, or sale of; (K) Intoxicating substances; possession, use, or sale of; (L) Property damage or vandalism; (M) Robbery; (N) Sexual offenses; or (O) Terroristic threatening. (P) Bullying; (Q) Cyberbullying 	<p>(2) Class B offenses:</p> <ul style="list-style-type: none"> (A) Disorderly conduct; (B) False alarm; (C) Forgery; (D) Gambling; (E) Harassment; (F) Hazing; (G) Inappropriate/questionable uses, or both of internet materials or equipment, or both; (H) Theft; or (I) Trespassing.
<p>(3) Class C offenses:</p> <ul style="list-style-type: none"> (A) Abusive language; (B) Class cutting; (C) Insubordination (D) Laser pen/laser pointer; possession or use of; (E) Leaving campus without consent; (F) Smoking, use of tobacco substances; E-cigarettes possession & liquid or use of; (G) Truancy. 	<p>(4) Class D offenses:</p> <ul style="list-style-type: none"> (A) Contraband; possession or use of; (B) Minor problem behaviors; or (C) Other school rules. (D) Using social media to cause disruptive behavior: on or off of campus

Prohibited student conduct; class offenses The following prohibited conduct applies to all students in the public school system, on campus, or another Department of Education premises, on the Department of Education transportation, or during a Department of Education sponsored activity or event on or off school property.

Contraband items: aerosol cans, stink bombs, eggs, poppers, cigarettes & E-cigarettes +liquid (tobacco products), vaping devices, cards (except when provided by teacher), spray paint, matches/lighters, skateboards, bats/clubs, water balloons, dice, knives- pocket or other, ninja stars and specialty items, laser pointers, mini flashlights, skateboards, hoverboards, bicycles, and any other items that the school may feel is inappropriate as it may be a safety hazard or used in a manner which creates a danger/hazard to others or disrupts the learning environment

Contraband: Items may be taken away and retained by school officials in a safe and secure place. Certain items require parental retrieval and/or may result in disciplinary action such as suspension, HPD report, and arrest, etc.

Vaping devices and E-Cigarettes/liquids will be confiscated and turned over to HPD.

Off-Limits Areas

Students are not permitted to be in the following areas at any time except under the direct supervision of a staff member.

- Entire athletic complex, including the baseball field, stadium, bleachers, snack bar, gym, and basketball courts
- All shoreline areas (beaches and reefs) Sandbags
- Faculty/student parking lots. This includes the new SP parking lot
- Any and all areas marked with “OFF LIMITS”
- Undeveloped areas within the campus
- Area behind F building
- All entrances to the school
- Any other areas within the campus that the school may feel is a safety hazard

CONTINUOUS NOTICE

The Hawaii State Department of Education (HIDOE) and its schools do not discriminate on the basis of race, sex, age, color, national origin, religion, or disability in its programs and activities and provides equal access to designated youth groups, including the Boy Scouts. Please direct inquiries regarding HIDOE nondiscrimination policies as follows:

Section 504 Inquiries

Section 504 Education Specialist
Comprehensive Student Support Services
Hawaii State Department of Education
475 22nd Avenue, Building 302, Room 204
Honolulu, Hawaii 96816
(808) 305-9787 or relay

Title VI, Title IX, ADA, and other Inquiries

Director
Civil Right Compliance Office
Hawaii State Department of Education
P.O. Box 2360
Honolulu, Hawaii 96804
(808) 586-3322 or relay

Under Title IX and Title IV, all students, including transgender students and students who do not conform to sex stereotypes, are protected from sex-based discrimination.

Transgender students have the right to be addressed by a name and pronouns that correspond to their sincerely held gender identities. If requested by the students, staff should address them by the name and pronouns that correspond to each of their sincerely held gender identities. Transgender students are not required to obtain a legal name or gender change or to change their official records. This does not prohibit inadvertent slips or honest mistakes but does apply to intentional or persistent refusal to respect a student’s gender identity, which should be considered an act of discrimination.

Technology Responsible User Guidelines Relating to HIDOE-owned or Leased Digital Devices, Network, and Internet Services

(for students and parents at the Hawaii State Department of Education)

Introduction

The Hawaii State Department of Education (HIDOE) is committed to guiding students in their use of technology as a tool to support effective instruction and increase student achievement. HIDOE encourages the use of HIDOE-owned or leased digital devices, network, and internet services for educational programs within the framework of these acceptable use guidelines.

Parents and Guardians (hereafter collectively referred to as “Parent” or “Parents”) should review the guidelines with their child. Upon completion of reviewing the guidelines, both the Parent and the child should sign the attached Agreement form. The signed agreement form should be returned to the school so the student may begin using HIDOE-owned or leased digital devices, network/internet services, as well as online educational services.

HIDOE reserves the right to modify the terms and conditions of these acceptable use guidelines at any time. Students shall abide by all rules, regulations, and guidelines relating to the use of HIDOE-owned or leased digital devices, network/internet services as may be changed or added from time to time by HIDOE. The most recent version of these guidelines is available at <http://www.hawaiipublicschools.org/DOE%20Forms/FRL/TRUF.pdf>

Technology Use is a Privilege, not a Right

The use of HIDOE-owned or leased digital devices, network, and internet services is a privilege, not a right. It is the responsibility of the students and parents to ensure that HIDOE-owned or leased digital devices, network, and internet services are used in accordance with the DOE’s Technology Responsible User Guidelines, TRUF.

No Expectation of Privacy

The digital devices, e-mails, networks, and other accounts are the property of HIDOE. HIDOE monitors all digital devices, networks, and internet services owned, managed, or leased by HIDOE and reserves the right to monitor all such devices, networks, and internet activities by students. Students shall have no expectation of privacy in their use of HIDOE-owned digital devices, network, and internet services, including email and stored files. HIDOE retains the discretion to alert appropriate law enforcement authorities of suspected illegal activity that involves the use of digital devices and network/internet services, and it is not required to obtain student or Parent consent for such reporting. HIDOE reserves the right to review and remove any student’s files and data records used on HIDOE’s system which violate these guidelines.

Consequences of Violations

When a student violates any part of these guidelines, all applicable laws and administrative rules shall apply, including but not limited to, HAR, Title 8, Chapter 19, entitled “Student Misconduct, Discipline, School Searches and Seizures, Reporting Offenses, Police Interviews and Arrests, and Restitution for Vandalism.” HIDOE shall determine the appropriate disciplinary action for any prohibited student conduct. The Principal, or designee, shall consider the intention of the offender, the nature and severity of the offense, and the impact of the offense on others including whether the action was committed by an individual or group of individuals (e.g., gang, etc.), the age of the offender, and if the offender is a repeat offender. Interventions to teach students appropriate behaviors will be instituted when disciplinary actions are imposed. Students will also be counseled in addition to any disciplinary action taken. HIDOE reserves the right without notice to freeze and delete an account that is engaging in activities that violate HIDOE’s policy or the source of spamming, abusive or malicious activities while conducting investigations. HIDOE reserves the right to disconnect any device that is the source of malicious or suspicious activities without notice until the machine in violation is cleaned or fixed.

Online Educational Services

Students may be given assignments through online educational services, such as Google Apps for Education, Microsoft Office 365, and Blackboard. Access to these sites is monitored by HIDOE in order to provide a safe and secure learning environment for students. After obtaining Parent consent, HIDOE may create student email addresses, login credentials (e.g., usernames and

passwords), and/or online profiles to allow students to access certain sites/services; however, these addresses, credentials and profiles will only be used for purpose of school assignments. A list of online educational services used by the school will be posted on the school's website or provided by the school upon request.

Guidelines for general use and care of HIDOE-owned or leased digital devices

- A. Students will only use digital devices provided by HIDOE for school-related activities.
- B. Students will not use any other electronic devices in the classroom unless the teacher authorizes the student to do so.
- C. If a digital device is assigned to a student, the student will only use that device assigned to him/her and will not allow other persons (including, but not limited to, parents, guardians, family members, and other students) to use his/her device.
- D. The HIDOE/State and manufacturer's identification tags will not be tampered with or removed. No other stickers, ink, or any decorative items may be added to a student's assigned equipment (such as, but not limited to, the device, batteries, cords, and chargers).
- E. Students will maintain the privacy and security of their usernames and passwords for the digital device and installed software and applications.
- F. HIDOE assumes no responsibility for any unauthorized charges made by students including but not limited to credit card charges, long-distance phone charges, equipment, and line costs, or for any illegal use such as copyright violations.
- G. Reporting damaged/lost devices, viruses, and other issues
 - a. Students and their Parents are personally responsible for the proper care, use, and handling of the assigned device and for knowing where the assigned device is at all times. Students are responsible for promptly taking damaged, broken, or non-working devices to the designated school personnel for repair. The Parents of a student who is found responsible for the loss, destruction, breakage, or damage of school equipment (such as, but not limited to, the device, batteries, cords, and chargers) may be required to pay for the replacement equipment per HAR, Title 8, Chapter 57, entitled "Restitution for Damaged and Lost Books, Equipment, Supplies, and Outstanding Financial Obligations.
 - b. If a student's device is lost or stolen, the student and/or their Parents are responsible for obtaining a police report within 24 hours of discovery of the loss/theft, immediately providing the school with documentation of the report, and cooperating fully with any subsequent investigation
 - c. Students are requested to report any weaknesses/compromises in HIDOE's computer security, and any incidents of possible misuse or violation of this agreement to the proper authorities (teachers, principals, or vice-principals).
 - d. Students and Parents shall address all concerns regarding the use of the technology to the supervising teacher(s) and/or the school administrative staff.
 - e. Students are responsible for their account(s). Students should make appropriate use of the system and network-provided protection features and take precautions against others obtaining access to their computer resources. Individual password security is the responsibility of each user.
 - f. Students shall not use another user's account or password without proper authorization from their supervising teacher, other HIDOE administrator, or the system administrator. HIDOE makes no warranties of any kind, whether expressed or implied, regarding the use of HIDOE owned or leased digital devices, the network, the Internet, or the accuracy, correctness, completeness, or reliability of any information, files, or software. HIDOE will not be responsible for damages for any of the foregoing, including loss of data, non-deliveries, missed-deliveries, or service interruptions, whether caused by its negligence, user errors or omissions, or other defects. Use of any information obtained via the internet is at the user's own risk.
- E. Obscenity and harassment:
 - a. Students will not use the internet for illegal, unethical, or obscene purposes. Students are to inform their supervising teacher if they access information or messages that are inappropriate or make them uncomfortable in any way. Use of the HIDOE network to post, send, or retrieve pornographic material,

inappropriate text or graphic files, or files that could damage the network (i.e., files containing malware/worms/viruses) are prohibited.

- b. Students will not harass other users by sending unsolicited, commercial, annoying, obscene, libelous, offensive or threatening messages (such as, but not limited to, email, social network postings, and direct messages), or use any form of electronic media harass or otherwise annoy another person or group (i.e., cyberbullying). Students are to report any conduct they feel can be defined as harassment to their teacher or school administrator immediately.
- c. Sending or receiving unlawful information via electronic communications, and using electronic communications illegally in ways that violate local, state, federal or international laws or statutes are prohibited.

F. Copyright Laws and Plagiarism

- a. Students will not plagiarize or download unauthorized copyrighted or licensed material. HIDOE is not responsible or liable for materials in violation of copyright laws. Users are responsible for the content of their postings and obtaining all necessary permissions or licenses for any material used.
- b. Students will respect copyright laws and licensing agreements pertaining to material entered into and obtained via the internet, social media, and online/cloud services. Students will not duplicate or distribute unauthorized copyrighted or licensed material.

G. Downloading, accessing, or copying materials for non-educational purposes

- a. Students will not download or install any software, apps, movies, or games onto digital devices or change system configurations.
- b. Students shall not make copies of system configuration files for their own unauthorized personal use or to provide to other people/users with unauthorized uses.

H. Commercial and political business

- a. Students will not use the internet to access or disseminate “for profit” or commercial business material. No personal money-making activity may be conducted through the use of the HIDOE’s computing and networking resources.
- b. The HIDOE network and computing resources shall not be used for political lobbying or outside interests not related to HIDOE’s business.

I. Device and network security

- g. Students shall not download, install or run security programs or utilities which reveal weaknesses in and/or bypass the security of a system. Students will not attempt to circumvent or uninstall monitoring software from HIDOE-owned or leased devices. For example, the students shall not run password-cracking programs on any of HIDOE’s computer systems or install rootkits which bypass system security.
- h. Students will not intentionally develop programs or engage in activities that disrupt other users or infiltrate computer/network security and computing systems. Students are forbidden from using techniques designed to cause damage to, deny access by legitimate users of computers or network components connected to the Internet or result in the loss of the recipient’s work. Students shall not attempt to hack or otherwise breach security of any HIDOE-owned or leased digital devices, HIDOE server, or any other person’s account.

Technology Responsible Use Form
(for digital devices, network, and internet services owned and leased by the
Hawaii State Department of Education for its students)

Each student and his or her parent(s)/guardian(s) ("parent" or "parents") must review the Technology Responsible Use Guidelines for digital devices, network, and internet services owned or leased by the Hawaii State Department of Education for its students, known as "Technology Responsible Use Guidelines" or "TRUG", and sign this "Technology Responsible Use Form" or "TRUF" for access to digital devices, internet and network services, including online educational services.

STUDENTS who will be using Hawaii State Department of Education(HIDOE) owned or leased digital devices, network, and internet services:

*I have read the Technology Responsible Use Guidelines (RS 17-0051) in the separate document and agree to, and will abide by, its terms/guidelines stated therein, and as may be subsequently modified.

As a PARENT, I also agree that:

*I am responsible for monitoring my child's use of HIDOE-owned or leased digital devices outside of HIDOE property/school.

*HIDOE may bar access by students to certain materials not deemed for educational purposes; however, I also understand it is impossible for HIDOE to restrict access to all controversial and inappropriate materials. Therefore, I will hold harmless HIDOE and its employees from any cause of action related to my child obtaining access to materials or software which may be deemed inappropriate.

*I have discussed the TRUG with my child and, therefore:

- If available at the school, I agree that my child be assigned a HIDOE-owned or leased digital device;
- I agree that my child be allowed access to HIDOE's internet/network services; and
- I agree that my child be allowed access to the online educational services provided by the school.

*I understand that all software loaded on the device upon issuance to the assigned student is the property of the HIDOE. Copying this software to another device is not permitted and may violate copyright laws. Students/parents should not download or install software on this device other than printer drivers for home printing or software specifically for access to a home network.

*By signing below, I, in consideration of HIDOE providing my child with HIDOE network and Internet access, agree to indemnify HIDOE for any losses, costs, or damages (including reasonable attorney fees) incurred by HIDOE relating to, or arising out of, any breach of these or other HIDOE rules by the student in using HIDOE-owned or leased digital devices, Network, and the Internet. I shall assume responsibility for any damages to HIDOE-owned or leased digital devices while the student is using it, including paying for repairs.

*HIDOE assumes no responsibility for any unauthorized charges or fees, including telephone charges, long-distance charges, per-minute surcharges, and equipment on-line costs. Ordinary internet and network access and use will incur no such charges. Any such charges are the responsibility of the parent signing below.

This TRUF is valid for the student while attending **Wai'anae High School** unless rescinded by the parent or the TRUG has been revised.



Student Signature	Printed Name	Date
Parent/Guardian Signature	Printed Name	Date

Wai‘anae Alma Mater

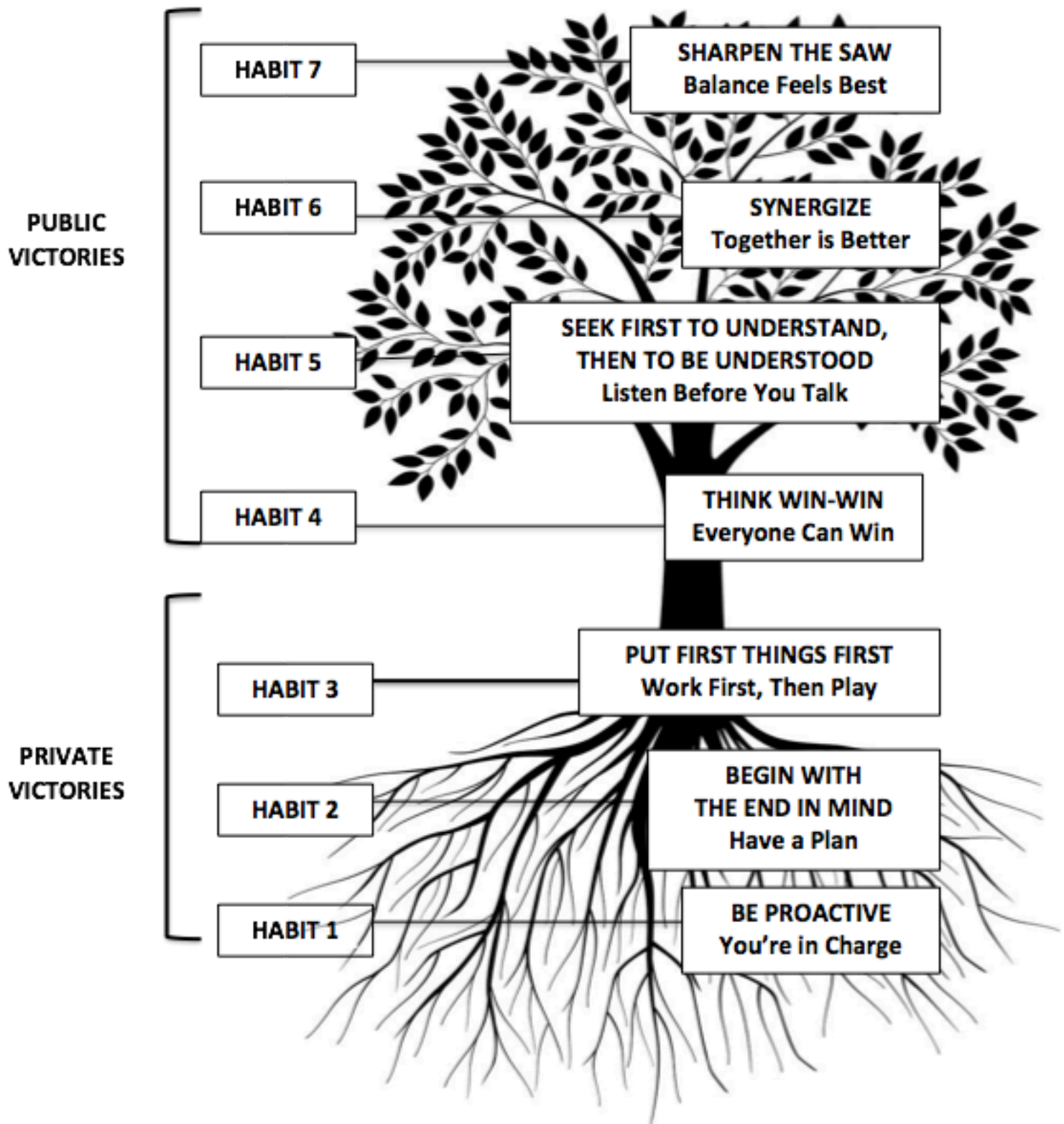
Hail to thee, O Wai‘anae
 Set against the radiant sky.
 From the beaches still and cool
 Come the breezes towards our school.
 From the mountain to the ocean
 We all stand with firm devotion.
 Wai‘anae Alma Mater
 Wai‘anae Alma Mater

Forward then, O Wai‘anae
 With your colors waving high.
 Led by both the red and blue
 We will always fight for you.
 Let our hearts be filled with spirit
 Love of wisdom, pride and honor.
 Wai‘anae Alma Mater
 Wai‘anae Alma Mater

BELL SCHEDULE- subject to change

<div style="display: flex; justify-content: space-between; align-items: center;">  <div> Wai‘anae High School Bell Schedule </div>  </div>					
DESCRIPTION	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Homeroom	8:00 - 8:09	8:00 - 8:07	8:00 - 8:09	8:00 - 8:07	8:00 - 8:09
1st PERIOD	8:09 - 9:28	8:07 - 9:15	8:09 - 9:14	8:07 - 9:15	8:09 - 9:28
Passing	9:28 - 9:34	9:15 - 9:21	9:14 - 9:22	9:15 - 9:21	9:28 - 9:34
ADVISORY			9:22 - 10:06		
Passing			10:06 - 10:14		
2nd PERIOD	9:34 - 10:53	9:21 - 10:29	10:14 - 11:19	9:21 - 10:29	9:34 - 10:53
Lunch	10:53 - 11:25	10:29 - 11:03	11:19 - 11:49	10:29 - 11:03	10:53 - 11:25
Passing	11:25 - 11:31	11:03 - 11:09	11:49 - 11:57	11:03 - 11:09	11:25 - 11:31
3rd PERIOD	11:31 - 12:50	11:09 - 12:17	11:57 - 1:02	11:09 - 12:17	11:31 - 12:50
Passing	12:50 - 12:56	12:17 - 12:24	1:02 - 1:10	12:17 - 12:24	12:50 - 12:56
4th PERIOD	12:56 - 2:15	12:24 - 1:37	1:10 - 2:15	12:24 - 1:37	12:56 - 2:15
Meetings	—				1:37 - 2:15 *1:37 - 3:15
Teacher Preparation	2:15 - 3:00				2:15 - 3:00 *3:15 - 4:00

7 Habits of Highly Effective Seariders





FIRE EVACUATION PLAN AND ZONES

Primary Evacuation Zone Sites:

